

School Improvement Team Notes
January 12, 2009
Fifth District Elementary

The agenda was provided by Carole Quental to the attendees. It included discussion of previous notes, review and finalizing of the school climate survey format, long term substitutes in the building, the status of the sprinkler installation and any new concerns of the school parents provided to the SIT team. Information discussed is as follows:

Review and Final Decisions on the Climate Survey Format:

The SIT reviewed the previous letter and content of the parent survey. Suggestions were made to adjust the dates and some of the content. The team discussed how to make several of the items more specific in their wording. A consensus was reached and a copy of the new survey will be sent to the SIT members for their final approval. The survey will be sent to parents on Tuesday, February 17, 2009 as a homework assignment. Students will be expected to return the survey the next day and one survey can count as homework for each child in the family. Additional statements were added to encourage parents to make comments that clarified their strong agreement or disagreement with any of the questions.

Once the survey is sent to BCPS for the collation of the data, there is about a ten (10) day turn around time for the survey results to be returned to the school. The SIT concurred that the submittal date allows time for the SIT team to analyze and discuss the data during the March SIT meeting. It also allows time for any concerns to be addressed this year.

Long term substitute teachers

Wade Coley, who provides instrumental instruction, is on extended leave and Richard Krebs is filling in for Wade until he returns to school.

Mrs. Lea Ann Evans, who provides math support to the students, in grades four and five, is on leave for the remainder of this year. Dawn Elliot is teaching the classes until January 23 and then Mary Schreiber, a retired Fifth District teacher, takes over the math classes for the remainder of this year.

Sprinkler installation update

The sprinkler system has been installed in the library.

The tank has been installed outside. Connection work is progressing and hopefully, the sprinkler system will be functioning by the end of the year.

New concerns from parents

No parent concerns were submitted to any of the SIT members.

The next meeting is scheduled for February 10, 2009.